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Erasmus+

Erasmus Traineeships Saxony-Anhalt

HONORARY DECLARATION for
ADDITIONAL FUNDING (Inclusion)

Name, First name:

☐ **I do not apply for additional funding (Inclusion).**

☐ **Application for additional funding (Inclusion).**

I confirm that I have received the "Information Sheet on Additional Funding (Inclusion)" and that I am aware of the respective application conditions and criteria for additional funding. Since multiple funding is not possible, I choose one of the additional grants - in case several criteria apply.
More information: www.erasmus-praktika.ovgu.de/en/Grant/Inclusion.html

Herewith, I apply for the following additional funding:

<<Please select>>

Declaration on honor

I hereby declare on my honor:

- that I meet the respective conditions according to the "Information Sheet on Additional Funding (Inclusion)",
- that I dispose of relevant evidence and
- that I am able to provide respective proof upon request up to 6 years after the end of my traineeship.

Herewith, I solemnly declare that I have given the information above truthfully.

Place: **Date:**

Signature: _____
Trainee

INFORMATION SHEET

ADDITIONAL FUNDING (Inclusion)

Trainees belonging to one of the following target groups can apply for a top-up of **250 € per month (lump sum) in addition to the normal grant**:

1) **Trainees with child(ren)**
2) **Trainees with disability**
3) **Trainees with chronic illness or proven disability without Degree of disability and causing additional costs**
4) **Trainees with non-academic family background**

Each Top-up is available for all participants: students as well as graduates, in each study cycle (BA, MA, PhD). However, the different top-ups cannot be combined. I.e., working parents with child(ren) and non-academic family background can only receive 250 € (instead of 750 €), for instance.

Attention: You have to claim additional funding together with your regular application documents (at least one month before your traineeship starts). Afterwards, the top-up cannot be considered any more.

1) Trainees with child(ren)

Requirements: Participants take at least one child abroad with them during the entire stay. The application is also possible if the caregiver (partner) travels along. But: No double allocation of top-ups for ONE child. In case of more than one child, both parents may receive the top-up separately if both receive an Erasmus grant.

Proof: Honorary Declaration for Additional Funding for Erasmus traineeship. You agree to provide supporting proof/documentation upon request.

Possible Proof: Certificate of birth, travel documents of child(ren)

Real Cost Application: If particularly high additional costs arise for your stay abroad, a so-called "real cost application" can be submitted instead with a few months´ notice. For this, it is necessary to provide a detailed list with all items expected to cause additional costs. Combining this funding and a top-up is possible if the reason of the top-up (e.g. continuously employed during studies) and the "real cost application" (e.g. trainee with child) are different. **The Real Cost Application has to be submitted with at least three months' advance notice.**

3) Trainees with disability

Requirements: Degree of disability of 20 or more

Proof: Honorary Declaration for Additional Funding for Erasmus traineeship. You agree to provide supporting proof/documentation upon request.

Possible Proof: Severely disabled pass, notification from the office for social services (Landessozial-amt), medical certificate, etc.

Real Cost Application: If particularly high additional costs arise for your stay abroad, a so-called "real cost application" can be submitted instead with a few months' notice. For this, it is necessary to provide a detailed list with all items expected to cause additional costs. Combining this funding and a top-up is possible if the reason of the top-up (e.g. continuously employed during studies) and the "real cost application" (e.g. disability) are different.

Preparatory Travel: Potentially funded applicants with a disability and their accompanying person who need to explore the conditions on site in order to be able to foresee whether a longer stay is possible, can receive funding for this upon application.
If you would like to submit an Real Cost Application or carry out a preparatory travel, please contact us at least 3 months before the start of the internship.

4) Trainees with chronic illness or proven disability without Degree of disability and causing additional costs

Requirements: Chronic illness or proven disability without Degree of disability **with additional financial expenses** abroad

Proof: Honorary Declaration for Additional Funding for Erasmus traineeship. You agree to provide supporting proof/documentation upon request.

Possible Proof: Medical certificate, stating additional financial expenses abroad because of the chronic illness; notification from the office for social services (Landessozialamt), etc.

Real Cost Application: If particularly high additional costs arise for your stay abroad, a so-called "real cost application" can be submitted instead with a few months´ notice. For this, it is necessary to provide a detailed list with all items expected to cause additional costs. Combining this funding and a top-up is possible if the reason of the top-up (e.g. continuously employed during studies) and the "real cost application" (e.g. chronic illness) are different. **The Real Cost Application has to be submitted with at least three months' advance notice.**

5) Trainees with non-academic family background

Requirements: Participants, whose both parents or caregivers do not have a degree from a university or university of applied sciences, are considered first-time academics. Study courses completed abroad count as academic degrees, even if they are not recognized as academic degrees in Germany. I.e. the top-up is not available in this case. A master craftsman´s diploma is not considered as an academic degree.

Proof: Honorary Declaration for Additional Funding for Erasmus traineeship. You agree to provide supporting proof/documentation upon request.

Possible Proof: Honorary Declaration by the parents, informal statement on degrees acquired by the parents, etc.

Foreign academic degrees: Participants have to prove that the degrees acquired by their parents are not considered as academic degrees in the country they were achieved.